



Checklist for documenting self-study: 10 professional development hours

Developing a STEM Empowered Program:

Date Completed	Documentation needed for PD hours:
1. Exploring	
	1. Screen shot* at the completion of: STEM Empowered Program: <i>Barriers to STEM</i>
	2. Screen shot* at the completion of: STEM Empowered Program: <i>STEM and best practices</i>
	3. Screen shot* at the completion of: STEM Empowered Program: <i>Assessing and Goal Setting</i>
	4. Reflection on STEM scenario
2. Planning	
	5. Screen shot* at the completion of: STEM empowered programs: <i>The plan</i>
	6. Tabulate your results of the: <i>Staff Motivational Survey</i>
	7. Reflection on <i>Implementing something new</i>
	8. Assignment: <i>Creating an implementation plan for STEM in your program</i>
3. Implementing	
	9. Screen shot* at the completion of: STEM empowered programs: <i>Implementation</i>
	10. Completed <i>Program Quality Improvement Plan (PIP)</i>
	11. Complete <i>Program Professional Development Plan (PPDP)</i>
	12. Complete with staff: <i>Individual Professional Development Plan (IPDP)</i> <ul style="list-style-type: none"> • Use either own agency's format, EEC's format, or BOSTnet's format.
	13. Reflection upon process of completing of PIP, PPDP and IPDP
	14. Discussion PIP, PPDP & IPDP with staff and reflection.

*Screen shot: <http://www.take-a-screenshot.org/> will help you learn how to take a screen shot from your computer.

*I affirm that: **I have completed** the work in this course as documented above.*

Signature

date

Supervisor

date